



The
William
Inglis

GRADUATIONS & SCHOOL FORMALS

DINNER PACKAGE FROM \$95.00PP

Valid from 12th Nov 2020.
Book your end of year dinner
between Sep - Dec 2020
and receive the below:

INCLUSIONS

- 2 course alternate menu
- 4 hr soft drink package
- 5 hour venue hire
- 5 hour DJ hire
- Cake table + Knife
- Personalised printed menus

Security is compulsory at
\$60.00 per hour per guard.
Ratio - 2 guards : 100 guests

BOOKING DETAILS

E: HB042-EV1@accor.com
PH: (02) 9058 0365
155 Governor Macquarie Dr,
Warwick Farm 2170

www.williaminglis.com.au

 The William Inglis Hotel

 @thewilliaminglis

*Bookings must be booked through the school and
cannot be student organised. T&C's apply.*



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FAQS

What is the maximum capacity ? following distancing of 1 person per 4sqm, the following capacities apply:
THE SALES ARENA = max.360 guests | THE BIG BARN = max.180 guests | THE GARDEN PAVILION = max.40 guests
The William Inglis Hotel also has a variety of large outdoor spaces should guest numbers exceed 360 people. As per Government guidelines all guests tables are restricted to a maximum of 10 people per table.

Who can attend? The NSW Government recommends reducing mingling and minimal attendance where possible. Attendance should be limited to those from the same school, or if partners are attending they must be from the same local community and normally socialise with the student cohort.

Can we have entertainment? Should there be speeches on the night requiring a microphone, please advise our event staff as multiple microphones will need to be organised to minimise risk of transmission. Singing in groups (choirs or audience) or chanting is a particularly high risk activity and is not permitted.

Can we have dancing? Dancing at school graduations and formals is now permitted in well ventilated spaces. Please speak to our friendly events team about our outdoor dance floor options.

Will this be a Covid-Safe event? The William Inglis Hotel is a registered Covid Safe and ALLSAFE venue, with our Events Covid Safe Plan visible on our website. <https://www.williaminglis.com.au/allsafe/>
Your school will be responsible for recording all names and contact details of all attendees. The records must be kept on file for at least 4 weeks and provided to the Chief Health Office if required. The William Inglis Hotel will also require on the night sign-in completed by each individual via QR Code.

Your event will be a seated service with a two course menu. No buffets or sharing menus will be available. We recommend schools and student groups follow the COVID Safety plans outlined on the NSW Government website : <https://www.nsw.gov.au/covid-19/industry-guidelines/year-12-formals>

Can we use external suppliers? yes you are permitted to use external entertainment and theming companies. Your events coordinator must be informed of any external suppliers prior to the event and all suppliers must sign in upon arrival. We also recommend you speak directly to your suppliers about their Covid Safety plans. No external catering (food or beverage) is permitted onsite.