



**MEETING**  
AT NOVOTEL

## NOVOTEL BANGKOK SUKHUMVIT 20 MEETING PACKAGES

### **Full Day Meeting Package (THB 1,500.-net per person)**

*(Usage of the main meeting room from 8:30 am – 5:00 pm)*

### **Half Day Meeting Package (THB 1,200.-net per person)**

*(Usage of the main meeting room from 8:30 am – 12:00 pm or 12:00 pm – 5:00 pm)*

### **Coffee Break Package (THB 750.-net per person per half day)**

*(Usage of the main meeting room from 8:30 am – 12:00 pm or 12:00 pm – 5:00 pm)*

#### **Package includes:**

- Welcome refreshment : coffee, tea and cookies
- Morning and afternoon coffee break with 4 types of snacks, coffee, tea, tropical fresh fruits in season and fruit juice
- Luncheon can be selected from the following:
  - Join international buffet lunch at Food Exchange
  - Private buffet lunch in a function room for minimum confirm 50 participants
- Complimentary 1 LCD projector and screen in the main meeting room
- One set of audio/visual equipment such as 1 wireless mic and 1 clip-on mic
- Writing pads, pencil, mints, drinking water and standard flower arrangement
- A set of flipchart or whiteboard and markers.
- Basic meeting back-drop with one logo
- Complimentary Wi-Fi at the meeting room
- Minimum guaranteed at 10 person is required

#### *Remark*

- *Rates quoted are inclusive of 10% service charge and applicable government tax, effectively a total of 17.7%*
- *The hotel reserves the right to adjust the applicable VAT and/or tax according to any change in the government tax law or tax structure*