

MEETINGS & EVENTS

AT NOVOTEL
NEWCASTLE BEACH

NOVOTEL

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Destination & Overview

Novotel Newcastle Beach is situated on the doorstep of one of the best surfbreaks in Australia, Newcastle Beach. The hotel commands the corner of a quaint beachside city block surrounded by renowned Newcastle restaurants, cafes and bars that make it the perfect destination for families, couples and business travellers. Shopping precincts, art galleries and picturesque coastal walks are also only a moment away.

The contemporary hotel rooms are all designed with easy living in mind. Many of the rooms also offer partial views of Australia's east coast and Newcastle's working harbour that make staying at Novotel Newcastle Beach a dream.

The hotel's modern dining restaurant offers a contemporary Australian menu that tempts taste buds with local and seasonal dishes. With a fully equipped bar, indoor and alfresco dining options and a relaxed atmosphere, it is the perfect place to catch up with friends or colleagues.

Novotel Newcastle Beach offers four flexible function rooms all with natural light. The rooms can accommodate large conferences and smaller boutique events and a dedicated events coordinator makes the entire process a seamless experience.



Novotel Newcastle Beach

By Train: Newcastle Interchange - 3km

By Lightrail: Newcastle Beach Station - 200m

By Plane: Newcastle Airport (Williamtown) - 35km

By Car: M1 motorway - 2 hours drive north of Sydney

5 King St Newcastle, NSW 2300, Australia

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Your Events, Your Rewards

Whether you're an events professional, corporate event organiser, management assistant or private booker*, ALL Accor rewards your loyalty.

From meetings and corporate events to weddings, baby showers and birthday celebrations:

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One eligible event or stay every 12 months to keep all your points

No black-out dates to redeem points

Redeem your points whenever you want, however you want

Unlimited number of events

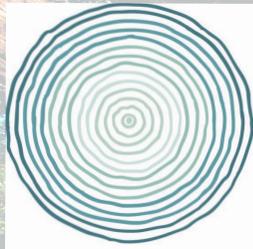
No cap or limitations on how many events you can organize



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SUSTAINABLE TOURISM CERTIFIED

Novotel Newcastle Beach is proud to be an Ecotourism Australia certified venue!

When you hold events in our meeting rooms or stay at our hotel, you can rest assured that we are following best practices for sustainability.

The following initiatives assist you in running your events and meetings more sustainably

Plastic free

Meeting rooms at Novotel are 100% plastic free! No more plastic bottles, straws, containers or packaging

Share Your Bottle

Water is available in large shared glass bottles. By providing glass bottles, guests are sharing and are not consuming one-time use bottles, thus avoiding plastic waste

Local Produce

We aim to source local, sustainable produce where possible

Recycling

We recycle any conference food waste for compost along with recycling of bottles, cans, glass and cardboard, therefore reducing our impact on landfill

Function Room Capacities

Room Name	Location	Max. Capacity	Area(m ²)	U-Shape	Classroom	Boardroom	Theatre	Cocktail	Banquet	Cabaret
Dalby	Ground floor	150	150	21	36	24	80	150	120	56
Lobby Terrace	Ground floor	50	121	-	-	-	-	50	-	-
Morrow (Morrow I + II)	Level 2	150	178	-	75	-	150	140	140	96
Morrow I	Level 2	120	125	30	54	30	100	100	100	64
Morrow II	Level 2	30	41	15	15	14	30	30	30	24
Newton	Level 2	30	48	21	24	20	30	30	30	24

Audiovisual

Our preferred audiovisual partner is Fordtronic AV, a local Newcastle based company who provide high quality audio and visual equipment for events of all sizes. Please enquire with us for a quotation and this can be added to your in-house master account.

Dietary Note

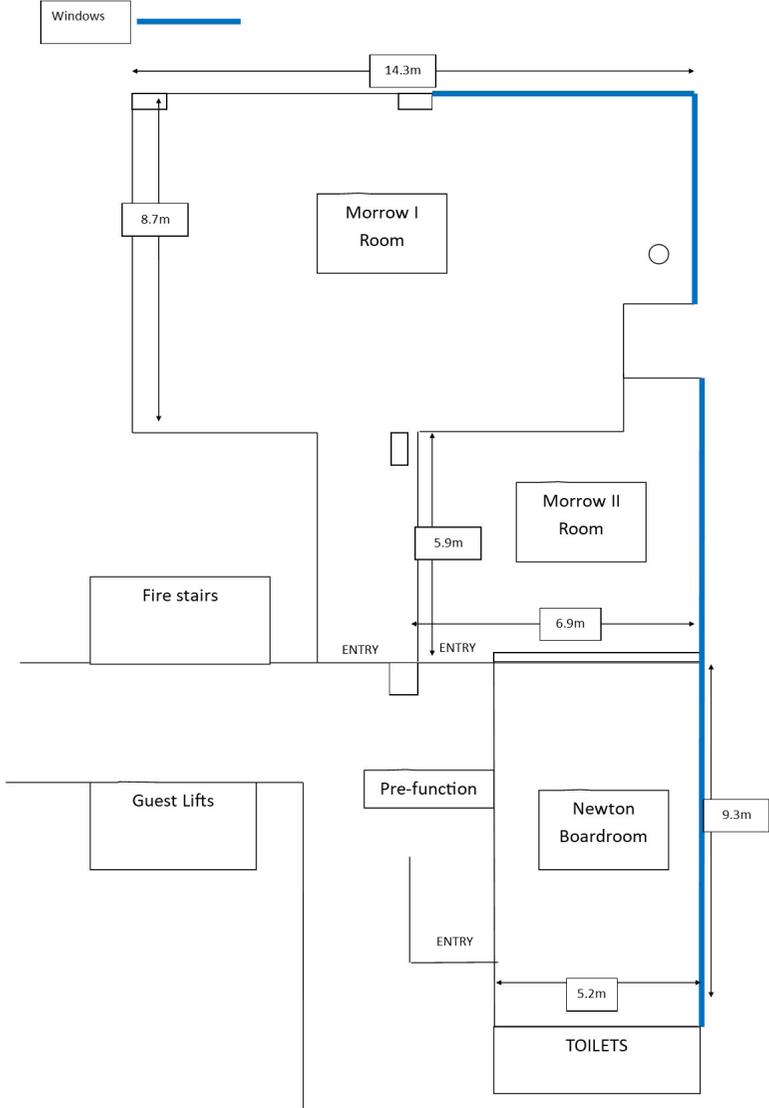
Our menu and kitchen contain allergens and foods which may cause an intolerance. Our team will make all efforts to accommodate dietary requirements, however due to the shared production and serving environment, we cannot guarantee the complete omission of such allergens. Please inform our team if your delegates have a food allergy or special dietary requirement.



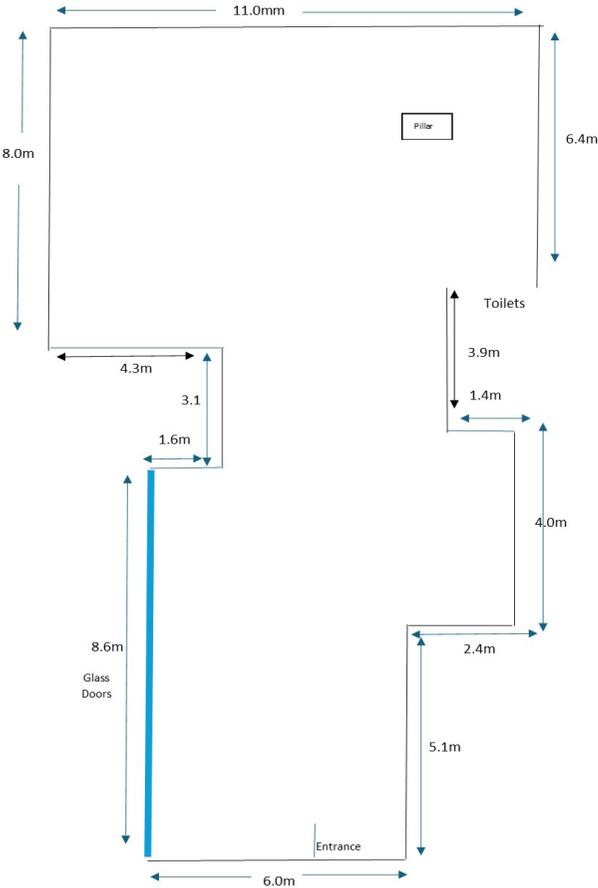


Function Room Floorplans

Level 2 Floorplan - Morrow (Morrow I + II),
Morrow I, Morrow II, Newton



Level 1 (Ground) Floorplan - Dalby



Floorplans not to scale



Breakfast Packages

Bistro Buffet Breakfast

\$25 per person

Have your delegates join us in our restaurant for a full buffet breakfast prior to your conference. Advance bookings required.

Light Buffet Breakfast

\$25 per person

Served to your function room buffet style

includes coconut yoghurt pots, baker's basket, sliced fruit, tea & Vittoria coffee station, apple & orange juice

Plated Breakfast

\$40 per person for set main

\$5 per person for alternate main

Served to your function room, includes plated main per person, sliced fruit to share, tea & Vittoria coffee station, apple & orange juice



*Please refer to our menu kit for full copy of menus

Conference Packages



Full Day Conference Package

\$75 per person, per day

Half Day Conference Package

\$65 per person, per day

Conference Package Inclusions

Note pads, pens, iced water, mints, whiteboard & flipchart

Plenary room hire (minimum numbers apply)

Continuous tea & Vittoria pod coffee station

Morning & afternoon tea (2 items per break) - Full day package

Morning or afternoon tea (2 items per break) - Half day package

Gourmet buffet lunch w/ sparkling water & juice served in our restaurant

*Minimum numbers apply per conference package, per function room

*Fee of \$250 set up fee for buffet lunch to be served to function room

*Groups under 15 people to order from our express lunch menu on the day

*Please refer to our menu kit for full copy of menus

Conference Package Tea Breaks

Served to your function room, our chef's daily rotation of morning & afternoon teas include 2 catering items served with Vittoria pod coffee & a selection of fine teas

Conference Package Gourmet Buffet Lunch

Served in our restaurant on the ground floor, our chef's daily rotation menus include hot dishes, seasonal vegetables & salads, fresh fruit, sparkling water, juice

Conference Upgrades

[Why not add some drinks & nibbles at the end of your conference?](#)

Keep it simple 1 hour canape package - \$28 per person

1 hour silver beverage package - \$28 per person

1 hour gold beverage package - \$34 per person

1 hour platinum beverage package - \$38 per person

Please refer to our menu kit for more details on menu inclusions



Conference Packages

Small Group Working Style Package

\$65 per person, per day, maximum 15 people

All catering served to your function room so you can continue working

Working Package Inclusions

Note pads, pens, iced water, mints, whiteboard & flipchart

Plenary room hire (minimum numbers apply)

Continuous tea & Vittoria pod coffee station

Express morning and afternoon tea (1 item per break)

Working lunch, platter style including:

Chef's selection 3 types of sandwiches & wraps,
platter of hot items (mini quiches, arancini),
gourmet salad & fresh sliced fruit platter, juice



*Please refer to our menu kit for full copy of menus



Platter & Canape Packages

Platter Options

Vegetarian Platter

\$55 each

3 types of hot canapes (30 pieces)

Classic Platter

\$55 each

3 types of hot canapes (30 pieces)

Pizza Platter

\$70 each

Choose up to 2 pizza flavours

(30 slices per platter)

Popular Hot Platter

\$90 each

Choose from 10 different platters

(30 pieces per platter)

Canape Packages

Minimum 20 people

Keep it Simple - \$28 per person

4 types of canapes tray served for 1 hour

A Little Extra - \$36 per person

5 types of canapes tray served for 1 hour

Food Fiesta - \$60 per person

6 types of canapes tray served for 2 hours

Substantial Extras - \$18 each

As an addition to one of the above packages

8 menu items to choose from

Grazing Table - \$30 per person

Designed as an on arrival option, includes

charcuterie, breads, crudites, cheese, fruit, nuts



*Please refer to our menu kit for full copy of menus



Dinner Options

Plated Dinners

2 course \$75 per person

3 course \$85 per person

Inclusions

Artisan crusty bread, cultured butter

Plated dinner menu

Tea & Vittoria coffee station

Alternate serve - 20 people minimum

Set menu - 20 people & below

Don't forget to add on your beverage package!

Buffet Menu

\$80 per person

Minimum 30 people

Inclusions

Freshly baked bread selection

Antipasto

Gourmet salads

Roasts & hot dishes

Seasonal vegetables & potato dishes

Desserts & tarts

Tea & Vittoria coffee station



*Please refer to our menu kit for full copy of menus



High Tea Package

High Tea

\$70 per person

Minimum 10 people

Gather your nearest & dearest & enjoy a
catch up over high tea!

Available Saturday & Sunday's

Groups of 10-29 people - seated in restaurant

Groups of over 30 people - private room

Inclusions

5 types of sweets

Warm scones with jam & cream

Selection of sandwiches

Tea & coffee station

Glass of house sparkling wine, orange juice or mimosa on arrival



*Please refer to our menu kit for full copy of menus



Beverage Options

Beverages on Consumption

Please refer to beverage list in our menu kit for further information

Beverages can be charged to your master account or paid individually via a cash bar



Beverage Packages

We are pleased to offer you a choice of beverage packages for your cocktail party or dinner

Silver Package

Includes 3 House wines, 3 beers, soft drinks, juice

2 hour - \$36pp

3 hour - \$42pp

4 hour - \$48pp

5 hour - \$52pp

Gold Package

Includes 3 Hunter wines, 4 beers, soft drinks, juice

2 hour - \$40pp

3 hour - \$46pp

4 hour - \$54pp

5 hour - \$58pp

Platinum Package

Includes 3 Premium wines, 4 beers, 1 cider, soft drinks, juice

2 hour - \$44pp

3 hour - \$52pp

4 hour - \$58pp

5 hour - \$62pp

Please note all beverages are tray or table served.
We can set a bar in the room if preferred for a \$250 set up fee.



Team Building & Mindfulness

Yoga stretch with mindfulness

Head to toe is a virtual 12 minute yoga stretch, a low impact routine that can be done in business attire
Ask us about this complimentary activity

Take a walk

Novotel local area maps give you options for a walk or run to revive the senses, relieve stress and get the creative juices flowing again

Team building activities

Please ask us for recommendations on our preferred suppliers for team building activities & workshops

